# Transition Portfolio Example Links

## To share a PUBLISHED portfolio from Google Sites:

1. Ensure that you are finished with the end-product transition portfolio.
2. Publish the portfolio by selecting ‘Publish’ in the upper right- hand corner.
3. Choose who you would like to share the portfolio published link with by first selecting the icon (person head with a plus sign next to it) along the top ribbon of your screen. This icon is to the left of the settings cog icon.
4. Click this icon. You will be prompted to enter the email of the person who will be receiving the published link. You have the option to send this person a message by entering text into the ‘message’ field.
5. You MUST select, next to the person’s email address, from the drop-down list, ‘Published Viewer’. This will allow the person receiving the link to view your portfolio as a published document. They CANNOT make changes to your portfolio.
6. Click ‘Send’.

Note: **You** are able to make changes to your portfolio even after you have published it.

## To share a portfolio that is NOT YET PUBLISHED (This will allow other people to help you complete the portfolio) in Google Sites:

1. Choose who you would like to share the portfolio link with by first selecting the icon (person head with a plus sign next to it) along the top ribbon of your screen. This icon is to the left of the settings cog icon.
2. Click this icon. You will be prompted to enter the email of the person who will be receiving the link. You have the option to send this person a message by entering text into the ‘message’ field.
3. You will also need to select ‘Editor’ in the drop-down box next to the person’s name. This will allow the person receiving the link to edit and make changes to your portfolio.
4. Click ‘Send’.

**Click to view example of Google Sites portfolios:**

[Amara Smith - 11th grade: Skills and Strengths](https://sites.google.com/iu.edu/amara-smith-portfolio/home)

[Eduardo - 9th grade: Learning](https://sites.google.com/iu.edu/eduardo-gonzales/home)

[Isaiah Coder - 8th grade: Home and About Me Sections](https://sites.google.com/iu.edu/isaiahcoderportfolio/home)

[Josie Whoever - 10th grade](https://sites.google.com/doe.in.gov/template-only/home)

[Jasmine Whichever - 10th grade](https://sites.google.com/iu.edu/jasminewhicheverportfolio/home)

[Tyler Armstrong - 12th grade: Challenges and Struggles/Employability Skills](https://sites.google.com/iu.edu/tylerarmstrongportfolio/home)